

Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 A G E N D A
 October 5, 2010**

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

A. OPENING PROCEDURES – 7:00 p.m.

Page #

1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance
4. Approval of Agenda

B. REPORTS AND PRESENTATIONS

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| 1. Superintendent's Report | |
| 1.1. Developer Fees Collection Report | 6 |
| 1.2. Use of Facilities Report | 7 |
| 1.3. Enrollment Report | 8 |
| 1.5. Schedule of Upcoming Events | 9 |
| 2. Spotlight on Education: Principal Report from Sycamore Canyon School | 10 |

C. PUBLIC COMMUNICATION

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During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. All meetings are tape recorded.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
 DISTRICT SUPERINTENDENT · Patrick Shaw, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

	<u>Page #</u>
Superintendent	
1.1. <u>Approval of Minutes</u> It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	13
1.2. <u>Approval of Board Advisory Committee Appointments</u> It is recommended that the Board of Education approve the recommended appointments to District Board Advisory Committees.	19
Business Services	
2.1. <u>Approval/Ratification of Travel Requests</u> It is recommended that the Board of Education approve the Travel Report for personnel.	23
2.2. <u>Approval/Ratification of Revolving Cash Report</u> It is recommended that the Board of Education approve/ratify revolving cash checks as listed in the item.	25
2.3. <u>Acceptance of Donations</u> It is recommended that the Board of Education accept donations as listed.	27
2.4. <u>Adoption of Proclamation for National School Lunch Week</u> It is recommended that the Board of Education adopt a proclamation endorsing the week of October 11 -15, 2010 as National School Lunch Week.	28
2.5. <u>Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement</u> It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending September 30, 2010 and authorize administration to submit the report to SDCOE.	30
2.6. <u>Approval of Consultants and General Service Providers</u> It is recommended that the Board of Education approve Consultant and General Service Provider agreements as presented.	31
Educational Services	
3.1. <u>Approval of Student Teaching Agreement with San Diego State University for the 2010-2011 through 2012-2013 School Years</u> It is recommended that the Board of Education approve the Student Teaching agreement with San Diego State University for 2010-2011 through 2012-2013 school years.	33
Human Resources/Pupil Services	
4.1. <u>Personnel, Regular</u> It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.	39
4.2. <u>Approval to Increase Work Hours for Identified Classified Non-Management Positions</u> It is recommended that the Board of Education approve the increase in work hours for the identified classified position.	43

E.	DISCUSSION AND/OR ACTION ITEMS	<u>Page #</u>
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Business Services	
1.1	<u>Approval of Monthly Financial Report</u> It is recommended that the Board of Education approve the Monthly Financial Report.	45
1.2	<u>Paid Advertising on District-Owned Property and Websites</u> This item is presented to the Board of Education for information and discussion. Action is at the discretion of the Board.	47
F.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	49
G.	CLOSED SESSION	50
1.	Conference with Labor Negotiator (<i>Govt. Code § 54956.8</i>) <i>Purpose: Negotiations</i> <i>Agency Negotiator: Karl Christensen, Asst. Superintendent</i> <i>Employee Organizations: Santee Teachers Association</i> <i>Classified School Employees Association</i>	
H.	RECONVENE TO PUBLIC SESSION	50
I.	ADJOURNMENT	50

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for
October 19, 2010, at 7:00 p.m.
in the Douglas E. Giles Educational Resource Center.*

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Burns
___ Ryan
___ Carlisle
___ Bartholomew
___ El-Hajj

OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the October 5, 2010 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Dr. Patrick Shaw
October 5, 2010

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

Agenda Item B.

**DEVELOPER FEES COLLECTION REPORT
2010-11
CUMULATIVE THROUGH SEPTEMBER 24, 2010**

Residential Rate: \$3.46 per square foot over 500 - effective 4/20/10
 Commercial Rate: \$.29 per square foot - effective 6/16/08
 Self Storage Rate: \$.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		10641 Prospect Avenue (DCXcavation, Inc.)	07/12/10	983	\$285.07	PA
	X	1058-1287 Calle R. Tuttle (McMillin)	07/22/10	15,341	\$53,079.86	PD
	X	8498 Mesa Heights Road (Miller)	07/09/10	1,026	\$3,549.96	CFH
	X	Morning View- Phase I (McMillin) Add'l Sq. Footage	09/02/10	210	\$726.60	PD
TOTAL PAGE 1					\$57,641.49	
TOTAL COLLECTED AS OF SEPTEMBER 24, 2009					\$114,731.92	

*Additional square footage (total is over 500 square feet)
 **Fee Exempt - Senior / Elder Care Facility
 ***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - October 5, 2010

Group	Location	Date	Days	Time	Attendance	Fees Applied
Cajon Park						
PTSA	Multi-Purpose Room	9/16/10 - 6/16/11	Thursday	6:00 pm - 8:00 pm	10 - 15	
Girl Scouts Troop 6450	Classroom	9/20/10 - 6/20/11	Monday	6:00 pm - 8:00 pm	15	
PTSA	Learning Resource Center	9/29/10 & 10/12/10	Tues & Wed	6:00 pm - 8:00 pm	30	
Girl Scouts Daisy Troop	Classroom	10/7/10 - 6/16/11	Thursday	5:45 pm - 7:00 pm	15 - 20	
Carlton Hills						
Girl Scouts	Multi-Purpose Room	10/4/10 - 6/20/11	Monday	5:15 pm - 7:30 pm	25	
TDS PTA	Multi-Purpose Room	10/13/10	Wednesday	6:00 pm - 8:00 pm	15	
Cub Scouts 383	Multi-Purpose Room	10/14/10	Thursday	4:30 pm - 7:30 pm	50	
PTA Fall Carnival	Entire School	10/23/10	Saturday	9:00 am - 4:00 pm	100+	\$30.25 per hour Cust \$20.00 Kitchen Fee
WHLL	Multi-Purpose Room	10/26/10 - 12/7/10	Tuesday	6:30 pm - 9:30 pm	15	
PTA	Classroom	12/13/10 - 12/17/10	Mon - Fri	8:30 am - 3:00 pm		
Carlton Oaks						
TDS PTA	Classroom	3/9/11	Wednesday	6:00 pm - 8:00 pm	15	
Girl Scouts Troop 6215	Classroom	9/14/10 - 6/21/11	Tuesday	6:30 pm - 8:00 pm	14	
City of Santee - Community Services	Multi-Purpose Room	9/28/10 - 6/21/11	Tuesday	5:30 pm - 8:00 pm	20	
California School Fitness	Outside Area	9/29/10 - 6/15/11	Wednesday	2:35 pm - 3:35 pm	12 - 20	
Chet F. Harritt						
PTA Carnival	Entire School	10/30/10	Saturday	7:00 am - 7:00 pm	600	\$30.25 per hour Cust \$20.00 Kitchen Fee \$50.00
County of San Diego Registrar of Voters	Staff Lounge	11/2/10	Tuesday	5:30 am - 10:00 pm	varies	
TDS PTA	Multi-Purpose Room	12/8/10	Wednesday	6:00 pm - 8:00 pm	15	
Hill Creek						
Out-Of-School Time Programs	Multi-Purpose Room	9/28/10	Tuesday	6:00 pm - 8:00 pm	50 - 60	
TDS PTA	Classroom	1/12/11	Wednesday	6:00 pm - 8:00 pm	15	
PRIDE Academy						
TDS PTA	Multi-Purpose Room	5/11/11	Wednesday	6:00 pm - 8:00 pm	15	
Rio Seco						
Girl Scouts	Multi-Purpose Room	9/15/10 & 9/16/10	Wed & Thurs	6:30 pm - 7:30 pm	25	
Girl Scouts Troop 6069	Multi-Purpose Room	10/7/10 - 6/2/11	Thursday	6:30 pm - 7:30 pm	15	
RS PTSA	Multi-Purpose Room	10/12/11	Tuesday	5:30 pm - 8:30 pm	75	
Girl Scouts Troop 6136	Multi-Purpose Room	10/14/10 - 6/9/11	Thursday	6:00 pm - 8:00 pm	10	
RS PTSA	Multi-Purpose Room	3/16/11	Wednesday	3:00 pm - 8:00 pm	100 - 150	
RS PTSA	Multi-Purpose Room	6/8/11	Wednesday	6:00 pm - 8:00 pm	15	
Sycamore Canyon						
PTA	Entire School	10/30/10	Saturday	7:00 am - 10:00 pm	300	\$30.25 per hour Cust \$20.00 Kitchen Fee \$50.00
County of San Diego Registrar of Voters	Multi-Purpose Room	11/2/10	Tuesday	5:30 am - 10:00 pm	varies	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 10/1/2010
 Month 1 Week 4

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/01/10	10/02/09	# Diff	%	10/01/10	10/02/09	# Diff	%	10/01/10	10/02/09	# Diff	%	10/01/10	9/24/10	Total Diff
										Total Reg	Total Reg		Diff	Diff	SDC		SDC	SDC	SDC		SDC	SDC	Total All	
Cajon Park	100	108	105	110	114	107	107	106	133	990	960	30	3.1%	62	34	28	82.4%	1052	1053	-1		1053	1053	-1
Carlton Hills	45	43	35	43	46	41	60	88	96	497	507	-10	-2.0%	18	37	-19	-51.4%	515	514	1		514	514	1
Carlton Oaks	86	84	78	65	94	100	102	128	99	836	806	30	3.7%	53	46	7	15.2%	889	889	0		889	889	0
Chet F. Harritt	78	55	89	55	54	53	56	67	70	577	590	-13	-2.2%	9	10	-1	-10.0%	586	586	0		586	586	0
Hill Creek	95	91	88	87	81	87	87	76	68	760	751	9	1.2%	19	23	-4	-17.4%	779	775	4		775	775	4
Pepper Drive	87	78	73	67	70	76	82	91	82	706	717	-11	-1.5%	9	9	0	0.0%	715	714	1		714	714	1
Prospect	52	64	51	59	48	55	58	61	40	488	498	-10	-2.0%	0	15	-15	-100.0%	488	484	4		484	484	4
Rio Seco	88	111	107	96	110	95	115	95	83	900	880	20	2.3%	38	22	16	72.7%	938	936	2		936	936	2
Sycamore Canyon	61	50	47	51	33	46	41	0	0	329	304	25	8.2%	0	25	-25	-100.0%	329	328	1		328	328	1
SUBTOTAL	692	684	673	633	650	660	708	712	671	6083	6013	70	1.2%	208	221	-13	-5.9%	6291	6,279	12		6,279	6,317	11
Alternative School	1	5	4	2	2	4	8	3	3	32	31	1	3.2%					32	33	-1		33	33	-1
Success Academy								1	2	3	4	-1	-25.0%					3	3	0		3	3	0
NPS										0	0			2	3	-1	-33.3%	2	2	0		2	2	0
EAK										0	0							0	0	0		0	0	0
SUBTOTAL	1	5	4	2	2	4	8	4	5	35	35	0	0.0%	0	3	-1	-33.3%	37	38	-1		38	38	-1
TOTAL	693	689	677	635	652	664	716	716	676	6118	6,048	70	1.2%	208	221	-13	-5.9%	6,328	6,317	11		6,317	6,317	11

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age.

PK	Count
Cajon Park	1
Chet F. Harritt	1
Sycamore Canyon	33
Total PK	35

Total Enrollment including PK	6363
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Schedule of Upcoming Events

<i>Date</i>	<i>Event</i>
October 16	Salute to Teachers 5:00-9:00 p.m.
October 19	Board Meeting 7:00 p.m.
October 26	CIP Budget Workshop 6:00 p.m.
October 29	Chamber Awards Night 6:00-9:30 p.m.
November 2	6:00 p.m.- Principals Meet with Board 7:00 p.m. - Board Meeting
November 11 November 12	Veteran's Day Holiday-Schools & Departments Closed Furlough Day-Schools & Departments Closed
November 16	6:00 p.m. - Student Representative Forum with Board 7:00 p.m. - Board Meeting
November 22-26	Thanksgiving Break Schools Closed (Project SAFE operates Nov. 22-33)
December 6-10	Parent/Teacher Conferences - Modified Days
December 7	Board Meeting 7:00 p.m.
December 20-31	Winter Break- Schools Closed
December 21	No Board Meeting Scheduled
January 4	Board Meeting 7:00 p.m.
January 17	Martin Luther King Holiday Schools and Departments Closed
January 18	Board Meeting 7:00 p.m.
January 25	Board Budget Workshop 6:00 p.m.

Reports and Presentations Item B.2.
Prepared by Dr. Patrick Shaw
October 5, 2010

Spotlight on Learning:
Sycamore Canyon School Principal Report

BACKGROUND:

The Principals are responsible for the instructional leadership at their school site in support of student achievement. This year, the Superintendent has asked each Principal to provide a presentation to the Board sharing their goals and professional development focus for the 2010-11 school year.

Tonight, Sycamore Canyon Principal, Debra Simpson, will present this information to the Board. In addition, Mrs. Simpson will share programs and practices that are in place to attain the school's goals for student achievement.

Agenda Item B.2.

PUBLIC COMMUNICATION Item C

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are tape recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1. Approval of Minutes
Prepared by Dr. Patrick Shaw
October 5, 2010

BACKGROUND:

Presented for Board approval –

- September 21, 2010, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

September 21 2010
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:03 p.m. and read the District Mission Statement. Member Carlisle was excused from the meeting. President Burns said the meeting would be adjourned in the memory of Bob Carlisle, Member Carlisle's father.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Dan Bartholomew, Member
Dianne ElHajj, Member

Members absent:

Allen Carlisle, Clerk (Excused, Bereavement)

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

2. President Burns invited Tammy Marble, Administrative Intern at PRIDE Academy, to lead the members, staff and audience in the Pledge of Allegiance.

President Burns introduced the Board candidates present: Barbara Ryan, unopposed for Seat 1; Dustin Burns, unopposed for Seat 3,; and Ken Fox a candidate for Seat 5.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion: Ryan Second: El-Hajj Vote: 4-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Superintendent's State of the District Address

Dr. Pat Shaw, Superintendent, presented the State of the District Address for 2010: *Challenges, Successes, and Future Challenges*. Dr. Shaw reported the theme this year is Resiliency, Change, and the Future. Santee employees are our greatest resource to academically prepare students for the future. There have been some great challenges: salary concessions, increase in class size in grades K-3, personnel reductions, downsizing of support staff, and tighter budgets for schools and departments. Throughout these challenges, our employees still have a commitment to excellence. Despite economic challenges presented by the State, the District remains financially stable for 2010-11. Although the Capital Improvement Program has been stalled due to State funding delays, the District has been able to install solar at Hill Creek, shade structures at PRIDE Academy and Carlton Oaks. The community continues to be a great partner with the School District as demonstrated through the efforts of parents, Carlton Oaks, has recently received a \$30,000 Charger Grant for new playground equipment.

Santee School District continues to have successes in student achievement with a District API of 860, an all time high and reflecting continued growth. Santee's API is the highest in East County and the 11th highest in San Diego County. All Santee schools are above an 800 API, indicating they are "High

Performing” schools. Pepper Drive has been named a California Distinguished School and PRIDE Academy received the *inspire* award from the Classroom of the Future Foundation for the use of technology in the classroom and their innovative approach in project based learning. Technology access has been increased with all schools having wireless capabilities, the Cloud has been implemented, and net books are available in all schools. Student enrollment is steadily increasing and more interdistrict transfer students continue to attend our schools. This says that families outside Santee are seeking Santee’s quality educational program.

Carlton Hills has received two large grants from Barona and Lowes, PRIDE Academy teacher Joe Kemery received a Cox grant, and Carlton Oaks received over \$800 through Target’s red card program. District grants this year include the TUPE grant and a Federal Counseling Grant.

The Future provides some temporary relief through the receipt of Federal one-time funding, State special education adjustment funds, and bond sales for capital improvement. We are optimistically counting on additional funding from these sources.

Some of the focus for the Superintendent this year will be to evaluate GATE and non- GATE schools, program effectiveness and revisions that may be needed. He will work with Principals to define non-GATE schools with “what makes them special” so parents have choices about where to send their students. Increasing student proficiency will continue to be a focus through closely monitoring student growth, personalizing instruction, increasing attendance, using electronic devices as instructional tools, and “doing” science.

Despite the challenges, Dr. Shaw will also work to encourage staff and students to “think globally – act locally” and increase communication through school and classroom websites. Santee School District will continue to move forward, striving for excellence!

Board members thanked Dr. Shaw. Member Bartholomew said he appreciated the overview of the positive things people in the District are doing.

3. Academic Performance Index (API) and Academic Yearly Progress (AYP) Scores for 2010

Kristin Baranski and Bonner Montler presented the District and schools’ API scores. (See chart below.) Santee School District’s API of 860 is the highest in East County and a growth of 10 points.

	2010 Base API (Spring 2010)	2010 Growth API (Fall 2010)	DIFFERENCE
DISTRICT	850	860	+10
CAJON PARK	860	860	+0
CARLTON HILLS	858	878	+20
CARLTON OAKS	863	874	+11
CHET HARRITT	839	854	+15
HILL CREEK	834	830	-4
PEPPER DRIVE	842	867	+25
PRIDE ACADEMY	803	805	+2
RIO SECO	877	886	+9
SYCAMORE	897	874	-23

Mr. Montler explained the difference between State and Federal accountability. All schools made school wide growth targets, however, one school’s subgroups of Hispanic and English Learners (EL) did not make their growth target. Santee School District met 31 of the 33 AYP requirements. The District will not be in Program Improvement but will be on a “watch” year for the English Learner population. Eight of our nine schools met the Federal AYP.

Special education students continue to increase in proficiency percentages and three of our four Title I schools met their 2010 AYP. However, PRIDE Academy did not meet their AYP and will be in year one of Program Improvement (PI). The entire staff is working hard to move out of Program Improvement. The

requirements that must be met include: an Academic Program Survey, revision of the Single Plan for Student Achievement, and sending parents letters notifying them of PI status and the planned improvement efforts, how parents can help, and parent options to move to a non-PI school.

Title III accountably required meeting AMAOs, which were not met for the EL subgroup. This requires the District to mail a letter to EL parents reporting this information. The next steps include assessment for learning, monitoring student progress, academic program survey, analytical reading inventory, systematic ELD workshops, and professional development plans.

Member Ryan congratulated students and teachers for the excellent scores. She asked about the 23 point decrease at Sycamore Canyon. Dr. Shaw said he and Kristin Baranski have met with each principal to discuss their student achievement and the benchmark goal for District assessment. Sycamore Canyon has a strong focus in personalized instruction and Mrs. Simpson has set grade level goals and implemented a school wide café plan for literacy focus in classrooms. Schools with a smaller population create a greater potential for variance, creating the potential for great gains as well. Administration will continue to investigate the reasons for the decline and the staff is working hard to implement instructional strategies to increase proficiency.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS

1. **Santee School District Board of Education and California School Employees Association (CSEA) Chapter 557, Initial Proposal to Modify Articles of the Successor Collective Bargaining Agreement.**

President Burns opened the public hearing on the Board of Education and California School Employees Association (CSEA) Chapter 557, initial proposal to modify articles of the successor collective bargaining agreement. There were no comments and the hearing was closed.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Burns invited comments from the public on any item listed under Consent. There were no comments.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval of Revolving Cash Report**
- 2.5. **Acceptance of Donations**
- 2.6. **Selection of Independent Auditor and Approval of Contract**
- 3.1. **Approval/Ratification to File Notice of Completion Documents for the Hill Creek Solar Project and Prospect Avenue Shade Structure Project**
- 4.1. **Approval of Excel Therapy Agreement for Language Speech Therapy Services**
- 4.2. **Approval of 2011 Early Admittance to Kindergarten Program**
- 5.1. **Personnel, Regular**

It was moved and seconded to approve Consent Items.

Motion: Ryan Second: El-Hajj Vote: 4-0

F. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

- 1.1. **Maintenance and Operations Summer Projects Report**

vaccination at no cost. Flu shots this year will include the H1N1 vaccination. We must have 150 registered participants for a 5-hour clinic at 2 campuses. Mrs. Baranski recommended the clinics be held at Cajon Park and PRIDE Academy in late October or early November.

Member Ryan thought it was a great idea. She asked why Administration selected those schools, as more attended at Pepper Drive during the H1N1 clinics. Mrs. Baranski looked at having one location on each side of the city. Member Ryan said there would probably be more kids vaccinated if parents were not required to be there but the majority of the Board supports the requirement. Member Ryan moved to approve the Agreement with Flu Busters to provide flu vaccinations for the Santee School District community.

Motion: Ryan **Second:** El-Hajj **Vote:** 4-0

H. BOARD COMMUNICATION

Member Bartholomew would like to represent the Board at Salute to Teachers on October 16th.

President Burns shared the new date for the Board CIP workshop-October 26th.

Dr. Shaw provided the Board with their invitations to the Superintendents' Achievement Gap Task Force News Conference on October 14th. President Burns will check to see if he can attend.

Dr. Shaw shared that the City met with the Superintendent about the lighting at the ball field by Rio Seco. The lighting is not in good repair and often does not work. The City said there was some previous discussion with the District to upgrade the field to provide parking and replacement of the lighting. The cost would be about \$450,000, to replace the lights at the ball field, including DSA approval and ADA access compliance. The City may be interested in loaning the money to the school district to pay for a portion of the light replacement at a very low interest rate.

Administration does not believe there is a precedent to pay for lights at schools other than the CFH field which was moved to a new site and is not aware of any conversation about the District's intention to pay for or replace the lights. Mr. Christensen believes the League paid for the original installation of the lights. Member Burns said he could not justify paying for something our students do not or cannot use. Member Bartholomew said it seems to be an illogical request on the part of the City. The lights are for recreation purposes and not for instructional purposes. Board members did not wish to bring this forward for further discussion.

Member Bartholomew worked with a client on preparing for a Baldrige audit. It is a great amount of work, however, it was a valuable tool for the organization in facing the reality of their systems and processes. He said the Board has had previous discussions and he would like to continue to consider the process as a valuable tool.

I. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1.1. Conference with Labor Negotiator (Govt. Code § 54956.8)

Purpose: Negotiations

Agency Negotiator: Karl Christensen, Asst. Superintendent

Employee Organizations: Santee Teachers Association

Classified School Employees Association

The Board entered closed session at 8:48 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:35 p.m. No action was reported.

K. ADJOURNMENT

The September 21, 2010 regular meeting adjourned at 9:35 p.m. in memory of Bob Carlisle.

BACKGROUND:

Applications for membership on Board Advisory Committees were distributed to parents and employees, and were available on the District's web page. Submitted applications have been accepted and the Superintendent assigned applicants based on priorities and openings to membership on Board advisory committees to fill current vacancies. Membership on a Board Advisory Committee is a two-year term.

The Board advisory committees with vacant positions to be filled are:

- Advisory Council for Instruction (ACI)
- Budget Advisory Committee (BAC)
- Calendar Committee
- Character Education Committee
- Communication Committee
- District Safety Committee
- District Technology Committee
- Facilities Committee
- Special Education Advisory Committee
- Wellness Committee

Advisory Council for Instruction: Membership on this committee consists of 9 parents, 9 teachers, a representative each from STA, CSEA and SAA, in addition to 2 administrative staff members and chairpersons from various district committees. Members have selected two-year terms.

Budget Advisory Committee: Membership on this committee consists of 15 community members, 2 Board members, 3 district administrators, 3 STA members and 3 CSEA members.

Calendar Committee

This committee is comprised of Employee Association members, District employees, and Board of Education members. Community membership is encouraged.

Character Education Committee: Membership on this committee consists of 3 community members, 1 Board member, 1 district administrators, 1 STA member and 1 CSEA member.

Communication Committee: Membership on this committee consists of 9 employees and 9 parents (one from each school site), 2 Board members, 1 District administrator, 1 STA representative, and 1 CSEA representative. Members are recruited by the site administrator and membership is always open.

District Safety Committee: The Board appointed members to the Safety Committee for the first time during 2000-01. No membership composition was established for this committee. During the 2003-04 school year, the committee was comprised of 3 district administrators, 7

parents/community members, 1 SAA representative, 1 STA representative, and 1 CSEA representatives (appointed by the associations), and 2 additional staff members.

District Technology Committee: Membership on this committee consists of 10 parents, 3 students, 2 district administrators, 2 STA members, 2 CSEA members, and 3 members of the business community. Current members are still invited to serve on this committee.

Facilities Committee: Membership on this committee consists of 2 community members, 2 Board members, 2 district administrators, 2 county/district facilities professionals, 2 STA members and 2 CSEA members.

Special Education Advisory Council:

Membership on this committee consists of 12 parents of diverse disabilities and from various schools, a special education teacher, a classified employee, District administration, and STA and CSEA representatives. Special education parent membership on this committee is welcomed as vacancies occur.

Wellness Committee

Membership on this committee consists of 9 teachers and 9 parents (one from each school site), 2 community members, 4 classified employees, 1 Board member, 4 District administrators, 1 STA representative, and 1 CSEA representative.

Administration has tentatively assigned the applicants based on their priority choices listed on their applications. The Superintendent's recommendations are provided in a chart.

RECOMMENDATION:

Administration recommends that the Board approve the Superintendent's committee assignments and appoint these applicants to fill vacancies on the various Board Advisory Committees. The applicants represent a wide variance of schools throughout the District.

FISCAL IMPACT:

There is usually a negligible fiscal impact dependent on the committee's needs. Any costs are paid from department operating budgets.

STUDENT ACHIEVEMENT IMPACT:

Board Advisory Committees provide the Board with valuable input and information from all stakeholders when making decisions that impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.1.2.

**2010-11
Board Advisory Committee Assignments**

First Name	Last Name	Represents	ACI	BAC	Calendar	Char. Ed.	Comm.	Safety	Technology	Facilities	Sp. Ed.	Wellness
Total vacancies available for 2010-11			7	8	Open	2	Open	7	6	2	5	8
Ricardo	Arellano	Carlton Oaks Parent										1
Laura	Barker	Cajon Park Parent and Employee									1	
Nicole	Boyer	Pepper Drive Parent	2						1			
James	Cayton	Rio Seco Parent		1								
Ericka	Cooper	Cajon Park Parent							1			
Toby	Daggy	Carlton Oaks Parent		1						2		
Jose	De La Torre	Rio Seco Parent		1								
Antoinette	Devita-Gee	Rio Seco Parent	2						1			
Tammy	Goodwater	Cajon Park Parent and Employee	2						1			
Patty	Hill	Carlton Hills Parent						1				
David	Iuli	PRIDE Academy Parent		2						1		
Tawni	Jochens	Santee Citizen				1		2				
Shelly	Kenniston	Carlton Hills Parent									1	
John	Kuo	Cajon Park Parent					1		2			
Chad	Lamp	Sycamore Canyon Parent	2				1					
Karen	Lippert	Employee			1							
Franco	Lopez	Rio Seco Parent		1								
Samly	Maat	Carlton Oaks Parent				1						
Dawn	McNelis	Cajon Park Parent		1								
Alicia	Owens	Cajon Park Parent									1	
Sabrina	Richter	Carlton Oaks Parent	1									
Caren	Ross	Rio Seco Parent										1
Jeffrey	Roulan	Cajon Park Parent		1								

10/1/2010

First Name	Last Name	Represents	ACI	BAC	Calendar	Char. Ed.	Comm.	Safety	Technology	Facilities	Sp. Ed.	Wellness
Mark	Sage	Employee						1				
Marcella	Sharp	Cajon Park Parent	2						1			
Jeffrey	Smith	Hill Creek Parent						1				
Joe	Spencer	Rio Seco Parent					1	3				2
Brian	Spry	Rio Seco Parent									1	
	Vacancies Remaining		1	1	Open	0	Open	2	0	0	1	5

Shaded area denotes committee appointment.
Numbers indicate committee membership request priority

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
October 5, 2010

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

The estimated travel expenses are \$3,600, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.1.
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Board Travel Report - October 5, 2010

Travel Dates	Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel
Wednesday, 09/29/10	Sue Sarmiento Bob Kull	Pupil Services Pupil Services	2010 SARB Summit	SDCOE	\$0 \$0	\$47 \$47	Pupil Services Pupil Services	This summit will focus on SARB mechanics and laws, building a SARB case, and the law enforcement process. This training will support the District's improvement of student attendance.
Friday, 10/08/10	Bob Kull	Pupil Services	Student Records and Custody/Residency Issues Workshop	SDCOE	\$0	\$115	Pupil Services	This workshop will provide information on current California laws related to student records, as well as custody and residency issues.
Tuesday, 10/12/10	T. Pharroah-Stone	Community Liaison	Everyone's A Reader Volunteer Program - Site Coordinator Training	SDCOE	\$0	\$112	Title I	This workshop will focus on training the site coordinator for the literacy volunteer program, "Everyone's A Reader."
Thursday, 01/27/11	Tammy Marble	PRIDE	Section 504 of the Rehabilitation Act Site Procedures	SDCOE	\$0	\$57	School/Library Improvement	This workshop will provide information on developing policies and regulations, due process, and appeals.
Fri-Sat, 10/15/10 - 10/16/10	Kristen Bonser^ Bonnie Jackson^^ Risa Faber* Debbie Towne Terry Johnson^ Sunshine Melgoza Debra Simpson Jean Setzer Mary Kelly^ Erica Martinez Genie Skaggs* Stephanie Pierce**	CP PRIDE CFH PD RS SC SC SC HC CH RS CO	Weave a Tapestry of Literacy Professional Development Institute California Reading Association	Riverside	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$271 \$381 \$179 \$179 \$271 \$179 \$179 \$179 \$271 \$179 \$79 \$0	School/Library Improvement EIA Title I EIA School/Library Improvement School/Library Improvement School/Library Improvement School/Library Improvement School/Library Improvement School/Library Improvement Prof Devlpmt Blk Grant School/Library Improvement **Presenter**	Attendees will learn from national experts on important literacy components essential to student learning.
Thurs-Fri, 11/18/10 - 11/19/10	Karl Christensen	Business	CASBO CBO Symposium	Newport Bch	\$0	\$875	Business Services	Sessions of the symposium include: The Education Economic Forecast; Buying or Selling Real Property; The Financial Aspects of the State and National Economics on California Schools; and Legislative Updates.

* driving alone

^eligible for meals

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22160 through #22163 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$360.27 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.2.
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**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000**

Date	Number	Name	Memo	Amount
09/15/10	22160	Wal-Mart	Lorene Foster Children's Fund	\$150.00
09/20/10	22161	Wal-Mart	Lorene Foster Children's Fund	\$100.00
09/20/10	22162	Wal-Mart	Lorene Foster Children's Fund	\$100.00
09/20/10	22163	Wal-Mart	Lorene Foster Children's Fund	\$50.00
Total Checks Written				\$400.00
09/20/10	21811	Voided Check- Stale Dated		(39.73)
Total to be Reimbursed				\$360.27

Consent Item D.2.3. Acceptance of Donations
 Prepared by Karl Christensen
 October 5, 2010

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$63.05 \$1,000.00 \$2,500.00 (mini grants)	Target – Take Charge of Education (fundraiser) Prospect Avenue PTA Prospect Avenue PTA	PRIDE Academy at Prospect Avenue School
Back to School Lunch for Staff	\$181.07	Prospect Avenue PTA	PRIDE Academy at Prospect Avenue School
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$1,000.00 (teacher mini grants of \$100 each)	Wai-Mart	Carlton Hills
Landscape Curbing for Carlton Hills Outdoor Science Classroom	\$1,500.00	Dave Bang & Assoc. John Wormell Zasuetta Construction	Carlton Hills
Country Manor Landscape Block for the Carlton Hills Outdoor Science Classroom	\$7,000.00	Gene Chubb/RCP Block and Brick	Carlton Hills
Funds to Support the Arts Attack Program	\$20,000.00	Santee School District Foundation	Districtwide
TOTAL DONATIONS RECEIVED	\$33,244.12		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The donations above are valued at \$33,244.12.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.3.
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Consent Item D.2.4. Adoption of Proclamation for National School Lunch Week
Prepared by Karl Christensen
October 5, 2010

BACKGROUND:

In 1946 Congress enacted the National School Lunch Act designed to help states begin, maintain, operate, and expand school lunch programs. Since that time, the program has grown and is continuing to follow those guidelines. The American School Food Service Association is requesting that local school districts adopt the attached proclamation designating the week of October 11 – 15, 2010 as “National School Lunch Week – What’s On Your Tray?” Promotional posters and balloons along with the adopted and endorsed proclamation will be displayed at each site in the Child Nutrition Services serving area during the designated week of October 11 – 15, 2010.

RECOMMENDATION:

Administration recommends adoption of the proclamation endorsing the week of October 11 – 15, 2010 as National School Lunch Week.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

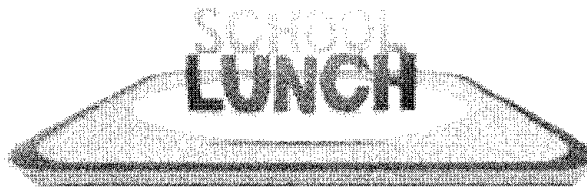
There is no fiscal impact. This item supports the District’s wellness program.

STUDENT ACHIEVEMENT IMPACT

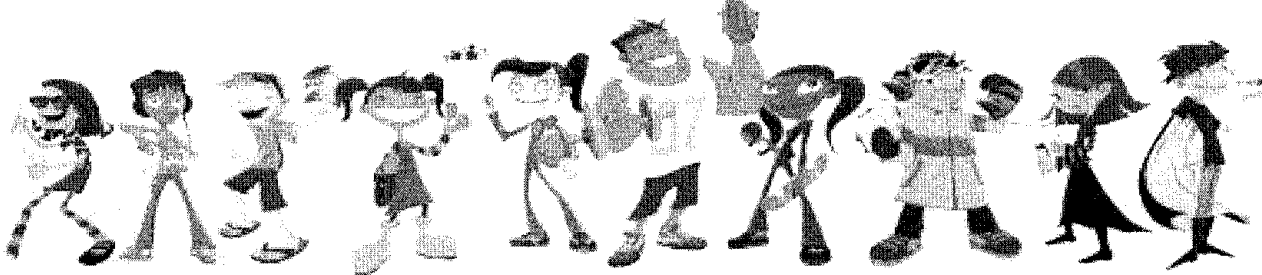
Child nutrition programs including school lunch and breakfast programs, are important to the health and education of the students of Santee School District.

Motion:		Second:		Vote:		Agenda Item D.2.4.
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SANTEE SCHOOL DISTRICT
PROCLAMATION ENDORSING
"NATIONAL SCHOOL LUNCH WEEK"



WHAT'S ON YOUR TRAY?



OCTOBER 11 – 15, 2010

WHEREAS, The National School Lunch Program has served our nation admirably for over 60 years through advanced practices and nutrition education; and

WHEREAS, the National School Lunch Program is dedicated to the health and well-being of our nation's children; and

WHEREAS, the National School Lunch Program has been joined through the years by many other excellent child feeding programs; and

WHEREAS, there is evidence of continued need for nutrition education and awareness of the value of school feeding programs; and

WHEREAS, Santee schools are served from a central production center at 9880 Riverwalk Drive; and

WHEREAS, Santee School District invites all family members to join their students for lunch for the reasonable sum of \$3.25/adult (excluding beverage) and \$2.25/child.

NOW, THEREFORE, BE IT PROCLAIMED that Santee School District hereby officially proclaims October 11 – 15, 2010, "National School Lunch Week – What's On Your Tray?"

AYES:

NOES:

ABSENT:

October 5, 2010

Date

Allen Carlisle, Clerk of the Board of Education

Consent Item D.2.5. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement

Prepared by Karl Christensen
October 5, 2010

BACKGROUND:

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and mis-assignments. The report must include the number of complaints in each area that have been received, resolved, and unresolved. The report must be publicly reported on a quarterly basis at a regularly scheduled meeting of the district's governing board (Ed Code § 35186(d)) and is due to SDCOE thirty (30) days following the close of each quarter.

SANTEE SCHOOL DISTRICT Uniform Complaint Quarterly Report July 1, 2010 through September 30, 2010			
	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Mis-assignment	0	0	0
Total	0	0	0

RECOMMENDATION:

It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending September 30, 2010 and authorize administration to submit the report to SDCOE.

FISCAL IMPACT:

There is no direct fiscal impact but there is staff in-kind time involved in researching, assembling, and developing this report.

STUDENT ACHEIVEMENT IMPACT:

The Williams Law mandates that staff engage in procedures that ultimately may have an impact on student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.5.
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BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.6.
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Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Jorge Ley	Consultant	Special Education assessments - Diagnostic psycho- educational testing primarily in Spanish <i>(various school sites)</i>	09/22/10 thru 06/30/11	\$70.00 per hour, as needed	Special Education	Independent Contractor

Consent Item D.3.1.

Approval of Student Teaching Agreement with San Diego State University for the 2010-2011 through 2012-2013 School Years

Prepared by Kristin Baranski
October 5, 2010

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for student teachers. Santee School District has received a student teaching agreement with San Diego State University for this purpose. The terms of the agreement shall commence on July 1, 2010 and continue through June 30, 2013.

RECOMMENDATION:

Administration recommends that the proposed student teaching agreement with San Diego State University for teacher education fieldwork be approved by the Board of Education.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

San Diego State University shall pay the District for field laboratory classroom placement of student teachers at the rate of \$16.67 per quarter unit, and \$25.00 per semester unit, for each full-time student teacher, not to exceed a total payment of \$45,000.00.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing a student teacher in the classroom for directed teaching and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

STUDENT TEACHING AGREEMENT

This Agreement entered into by and between the Trustees of the California State University on behalf of San Diego State University, referred to as "University", noted below, and the School District, noted below, hereinafter called the "District";

WITNESSETH

WHEREAS, The District is authorized to enter into agreements with the University, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the University; and

WHEREAS, any such agreement may provide for the payment for the services rendered by the District of an amount not to exceed the actual cost to the District of the services rendered; and

WHEREAS, it has been determined between the parties hereto that the payments to be made to the District under this agreement do not exceed the actual cost to the District of the services rendered by the District; and

WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the District to the supervising teacher as compensation for and recognition of services performed for the student teacher in the supervisory teacher's charge;

SPECIAL PROVISIONS

NOW, THEREFORE, it is mutually agreed between the University and the District as follows:

The University and the District are as follows:

SAN DIEGO STATE UNIVERSITY;

SANTEE SCHOOL DISTRICT

of SAN DIEGO COUNTY.

THE TERM of the Agreement is from JULY 1, 2010

to JUNE 30, 2013.

The SERVICES to be provided by District to University shall not exceed 1,800 Semester Units of Practice Teaching or ----- Quarter Units of Practice Teaching.

The University shall pay District for such services at the RATE AND AMOUNT of \$16.67 per quarter unit, and \$25.00 per semester unit, not to exceed a total payment of \$ 45,000.00.

This Agreement may be informally amended by letter upon mutual agreement of both parties to increase/decrease the total amount of contracts to reflect a change in semester units.

GENERAL TERMS

1. The District shall provide to University students teaching experience through practice teaching in schools and classes of the District not to exceed the units of practice teaching set forth in the Special Provisions. Such practice teaching shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon.

The District may, for good cause, refuse to accept for practice teaching any student of the University assigned to practice teaching in the District, and upon request of the District, made for good cause, the University shall terminate the assignment of any student of the University to practice teaching in the District.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

2. The University will pay the District for the performance by the District of all services required to be performed under this agreement at the rates set forth in the Special Provisions for each semester or quarter unit of practice teaching.

A semester unit of practice teaching for elementary and secondary schools is approximately twenty (20) minutes of practice teaching daily for five (5) days a week for eighteen (18) weeks. A quarter unit of practice teaching is two-thirds (2/3) of a semester unit. For community colleges and/or adult schools, a semester unit is approximately twenty (20) minutes of practice teaching daily three (3) days a week for eighteen (18) weeks during regular session.

3. An assignment of a student of the University to practice teaching in schools or classes of the District shall be, at the discretion of the University, either for approximately nine (9) weeks or for approximately eighteen (18) weeks, but a student may be given more than one assignment by the University to practice teaching in such schools or classes.

The assignment of a student of the University to practice teaching in the District shall be deemed to be effective for purposes of this agreement as of the date the student presents to the proper authorities of the District the assignment card or other document given the student by the University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

In the event the assignment of a student of the University to practice teaching is terminated by the University for any reason, the District shall receive payment on account of such student except that if such assignment is terminated before the end of the ninth week of the term of the assignment, the District shall receive payment for an assignment for nine (9) weeks only. If a student is assigned by the University to another teacher of the District after an assignment has become effective, this shall be considered for payment purposes as an entirely new and separate assignment.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided the student by the District.

4. Within a reasonable time following the close of each semester or quarter of the University, the District shall submit an invoice to the University for payment, at the rate provided herein, for all units of practice teaching provided by the District under and in accordance with this agreement during said semester or quarter. The District shall attach to the invoice a certificate executed by a duly authorized representative of the District certifying that the District expended or became obligated to expend in providing such practice teaching an amount not less than the amount of the invoice. The University will pay the amount of such invoice from moneys made available for such purpose by or pursuant to the laws of the University.

5. Notwithstanding any other provisions of this agreement, the University shall not be obligated by this agreement to pay the District any amount in excess of the total sum set forth in the Special Provisions.

The attached General Provisions, consisting of two pages, is incorporated by reference and made a part of this agreement.

STATE OF CALIFORNIA
Trustees of The California State University

Shawn Hawes, Buyer

SCHOOL DISTRICT

X _____
Signature

X _____
Name (Please print)

X _____
Title (Superintendent or Designee)

X _____
School District

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on X _____, 20____.
(Month, Day)

"It was moved, seconded and carried that the attached contract with the Trustees of the California State University, whereby the University may assign students to the Schools in the School District for practice teaching, be approved; and the District is hereby authorized to execute the same."

X _____
District

X _____
County

X _____
Signature
(Clerk or Secretary of the Governing Board of the School District)

X _____
Name (Please print)

AMOUNT ENCUMBERED \$45,000.00	PROGRAM/CATEGORY (CODE & TITLE) 0406 – ACADEMIC ADMINISTRATION	FUND TITLE CSU OPERATING FUND
ADJUST INCREASING ENCUMBRANCE	(OPTIONAL USE) 44001-000-66045-0000-1006-2401-0000 (10/11) \$15,000	44001-000-66045-0000-1006-2401-0000 (11/12) \$15,000
ADJUST DECREASING ENCUMBRANCE	44001-000-66045-0000-1006-2401-0000 (12/13) \$15,000	
COLLEGE OF EDUCATION J WHITE		
<i>I hereby certify that upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.</i>		
SIGNATURE OF ACCOUNTING OFFICER X LORRETTA LEAVITT		DATE

General Provisions

Indemnification

The District shall be responsible for damages caused by the negligence of its directors, officers, agents, employees and duly authorized volunteers occurring in the performance of this agreement. The University shall be responsible for damages caused by the negligence of its directors, officers, employees and duly authorized volunteers occurring in the performance of this agreement. It is the intention of the District and the University that the provision of this paragraph be interpreted to impose on each party responsibility for the negligence of their respective directors, officers, employees and duly authorized volunteers.

Insurance

The District shall procure and maintain General Liability Insurance, comprehensive or commercial form with \$1,000,000.00 minimum limit for each Occurrence and minimum limit of \$2,000,000.00 General Aggregate, as mutually agreed upon for this placement.

The University has elected to be insured for its General Liability exposure through the self-insured CSU Risk Management Authority.

The University has elected to be self-insured for its vehicle liability and Workers' Compensation and property exposures. As a State agency, the California State University, Office of the Chancellor, the Trustees, and the CSU system of campuses are included in this self-insured program.

The University shall provide professional and personal general liability coverage for students performing community service or volunteer work for academic credit, through the Student Academic Field Experience for Credit Liability Insurance Program (SAFECLIP). The coverage limits under this program are \$1,000,000.00 for each Loss and \$2,000,000.00 Aggregate for all Covered Parties, and not per student. Any affiliate institution to whom the Named Insured is obligated by written agreement to provide such coverage as is afforded by this policy, shall be named as an additional insured.

The University shall provide professional, personal general liability, and educator's errors and omissions liability coverage for students enrolled in Nursing, Allied Health, Social Work, or Education credential programs performing community service or volunteer work for academic credit, through the Student Professional Liability Insurance Program (SPLIP). The coverage limits under this program are \$1,000,000.00 for each Loss and \$3,000,000.00 Aggregate for all Covered Parties, and not per student. Any affiliate institution to whom the Named Insured is obligated by written agreement to provide such coverage as is afforded by this policy, shall be named as an additional insured.

Status of Students

Students shall at no time throughout this agreement be considered officers, employees, agents or volunteers of the University.

Governing Law

All contracts and purchase orders shall be construed in accordance with, and their performance governed by, the laws of the State of California. Further, District shall comply with any state or federal law applicable to community-based organization's performance under this Contract.

Assignments

Without written consent of the CSU, this agreement is not assignable by the District either in whole or in part.

Agreement Alterations & Integration

No alteration or variation of the terms of the agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto.

Endorsement

Nothing contained in this Agreement shall be construed as conferring on any party hereto any right to use the other party's name as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other parties. Furthermore nothing in this Agreement shall be construed as endorsement of any commercial product or service by the University, its officers or employees.

Survival

Upon termination of this contract for any reason, the terms, provisions, representations and warranties contained in this agreement shall survive expiration or earlier termination of this agreement.

Severability

If any provision of this agreement is held invalid by any law, rule, order of regulation of any government or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.

Entire Agreement

This agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supercedes all prior agreements, arrangements, and understandings with respect thereto. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied herein, and no party shall be bound by or liable for any alleged representation, promise, inducement, or statement not set forth herein.

Consent Item D.4.2. Approval to Increase Work Hours for Identified Classified Non-Management Positions

Prepared by Minnie Malin
October 5, 2010

BACKGROUND:

Due to an increase in the number of children attending the morning programs at the Cajon Park Project SAFE site and the PRIDE Academy at Prospect Avenue ASES site, Pam Brasher, Director of Out-of-School Time Programs, has determined that two (2) classified non-management positions will need additional work hours to support the proper adult to child ratio.

It will be necessary for a Project SAFE Assistant position to be increased from 3.0 to 3.75 hours per day; and an Out-of-School Time Group Leader I position to be increased from 3.75 to 5.25 hours per day.

RECOMMENDATION:

Administration supports the following recommendation effective October 6, 2010:

- Increase a Project SAFE Assistant position from 3.0 hours to 3.75 hours per day.
- Increase an Out-of-School Time Group Leader I position from 3.75 hours to 5.25 hours per day.

FISCAL IMPACT:

The current annual cost for both positions is \$23,640. Increasing the work hours for these positions will increase the annual cost to \$37,356 resulting in an additional cost of \$14,216 annually. The Out-of-School Time Program is a fee-based program. Therefore, this increase will not impact the general fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

DISCUSSION AND/OR ACTION ITEMS Item E.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item E.1.1. Approval of Monthly Financial Report
Prepared by Karl Christensen
October 5, 2010

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period July 1, 2010 through August 31, 2010 for the Board of Education's review and comments. The statements are prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$790,313; cash receipts of \$11,264,656; and disbursements of \$4,479,596 are reflected for the period of July 1, through August 31, 2010, resulting in an ending cash balance of \$7,575,373 as of August 31, 2010.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.1.1.
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MONTHLY FINANCIAL REPORT - AUGUST

1

CASH REPORT FOR JULY / AUGUST 2010

		Actual	Projected
Beginning Cash Balance as of June 30, 2010		\$790,313	\$790,313
INCOME			
A. Revenue Limit Sources			
State Aid	\$ 1,462,032		
Property Taxes	242,132		
		1,704,164	
B. Federal Income			
Federal Funding	0		
			0
C. State Income			
Unres. State Funding	0		
Lottery	198,625		
Deferrals	4,841,371		
HTS Transportation	0		
Spec Ed Transportation	0		
		5,039,996	
D. Local Income			
Other Local Income	793,718		
Spec ED	0		
Interest	15,000		
		808,718	
E. Due to/Due from other funds		134,498	
F. Debt Proceeds		3,577,280	
TOTAL INCOME		\$11,264,656	\$10,346,269
Beginning Balance Plus Income		\$12,054,969	\$11,136,582
DISBURSEMENTS			
G. Commercial Warrants	\$ 1,349,241		
H. Payroll Warrants	1,883,094		
I. Statutory Employee Benefits	570,373		
J. Health & Welfare	452,799		
K. Other Outgo	224,089		
TOTAL DISBURSEMENTS		\$ 4,479,596	\$5,987,279
Ending Cash Balance as of August 31, 2010		\$7,575,373	\$5,149,302





Budget Revisions Through August 31, 2010 2010-11 Revised Budget

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	6,817,102	101,959	6,919,060
Estimated Income	30,343,407	11,205,296	41,548,703
Estimated Expenditures	32,135,309	11,226,351	43,361,660
Change in Fund Balance	(1,791,902)	(21,055)	(1,812,957)
Projected Ending Fund Balance	5,025,200	80,904	5,106,103
Less: Designation for Restricted Programs/ Carryovers	-	80,904	80,904
Less: Designation for Prepaid Expenses	375,869		375,869
Less: Designation for Revolving Cash	15,000		15,000
Less: Designation for Stores Inventory	26,258		26,258
Less: Reserve for Vacation Carryover	208,676		208,676
Less: Reserve for Economic Uncertainty	1,300,850		1,300,850
Undesignated/Unappropriated/Unreserved Fund Balance (Uncommitted)	3,098,546	-	3,098,546
Fund 17 Projected End of Year Balance	2,853,080		2,853,080
Projected Reserves	7,252,476	-	7,252,476
As a % Estimated Expense Total	16.73%		
* Projected Reserve % 2011-12	9.76%		
* Projected Reserve % 2012-13	-0.79%		
* Projected Reserve % 2013-14	-16.57%		

* Based on latest multi-year projection assumptions



Discussion and/or Action Item E.1.2. Paid Advertising on District-Owned Property and Websites

Prepared by Karl Christensen
October 5, 2010

BACKGROUND:

In response to severe cuts to State Aid for public education, school districts across California are exploring various alternative methods for increasing revenue. One such method receiving attention lately involves the use of district-owned property for paid advertising or sponsorships.

Sweetwater Union High School District ("SUHSD") was recently in the news for approving a plan to generate additional revenue from selling advertising space on school buildings. They contracted with a company named 4VisualMedia that seeks and procures advertisers for a percentage of the revenue generated. SUHSD and 4VisualMedia worked together to identify locations on school campuses where advertising banners could be affixed for a charge of \$1 per square foot per month. Although they originally expected significant interest, as of two weeks ago, only Platt College had been procured as an advertiser. They have an evaluation committee comprised of a Principal, Vice Principal, students, parents, and the Chief Business Officer that reviews potential advertisers and recommends approval or denial. SUHSD policies contemplate advertising on both Junior High and High School campuses but there has been no interest in advertising at Junior High schools thus far. SUHSD is also considering selling advertising space on websites and inside school busses but the viability of these options has not yet been determined.

San Diego Unified was also recently in the news for rejecting a similar proposal to sell advertising space at Junior High and High School campuses and on District and school level websites. The Board President cited administrative burden to evaluate potential advertisers and relatively little revenue impact in relation to the large budget deficit as reasons for the decision.

High School and Unified school districts have for years received corporate sponsorships and advertising related to sports and athletic fields. This could involve naming the field after the corporate sponsor or advertising a corporation's or business' name on a scoreboard or outfield fence. However, this revenue often benefits only the sports teams using the fields or defrays the cost of construction for the District. It is rare for this revenue source to benefit the school district's General Fund on an on-going basis.

At the April 1, 2008 regular meeting, the Board considered a second reading of Policy 7310 which would have initiated the possibility of receiving income in exchange for naming rights on buildings and facilities. This Board policy was ultimately rejected.

During discussions with various stakeholder groups regarding the District's fiscal crisis, the idea of pursuing corporate sponsorships and advertising revenue inevitably surfaces. The District already receives a considerable amount of funds from both

corporate and individual donations which by definition come with no expectation of reciprocal benefit for the donor. However, since corporate sponsorships and advertising revenue involve a commodity or value exchange, considerable time and effort would be needed to establish policies, procedures, and parameters for solicitation and selection of entities and to provide clear expectations for all parties. To ensure that time and effort is well spent, Administration seeks Board direction on whether to explore and pursue the various revenue options outlined below and if so, what parameters or constraints should govern:

Category	Commodity Exchanged	Pursue?	Parameters/Constraints
1	Naming of Building		
2	Naming of internal building space or small outside constructions		
3	Advertising banner on outside of buildings or other external locations		
4	Advertising banner inside classrooms, multi-purpose rooms, or libraries		
5	Advertising on District website		
6	Advertising on school websites		
7	Advertising inside school busses (<i>ads on the outside of school busses are prohibited by California law</i>)		

RECOMMENDATION:

This item is presented to the Board of Education for information and discussion. Action is at the discretion of the Board.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is unknown.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.1.2.
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BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item F.

CLOSED SESSION Item G.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Santee Teachers Association
Classified School Employees Association

RECONVENE TO PUBLIC SESSION Item HI.

ADJOURNMENT Item I.